



The Bihar Gazette

EXTRA ORDINARY

PUBLISHED BY AUTHORITY

12 ASVINA 1940(S)
(NO.PATNA 900) PATNA, Thursday 4TH OCTOBER 2018

Education Department

Notification

The 1st October 2018

No. 15/M 1-38/2014-1801— Under the provisions of section 30 of Bihar Private Universities Act 2013 the State Government has been pleased to approve the following first statute for K.K. University, Biharsharif established vide State Government notification no. 1147 dated 08.06.2017.

FIRST STATUTES

PREAMBLE

In furtherance of the objectives in the Bihar Private University Act 2013, the Board of Governors adopts these Statutes as 'First Statutes' under the provision of the Act to provide for the efficient, transparent and accountable governance and management of the University and any of the matters listed under

Sections 1 to 22

PRELIMINARIES

1. These Statutes may be called K. K. University Statutes, 2018.
2. These statutes shall come into force from the date of publication of the Statutes in the official Gazette of the Government of Bihar.

THE SPONSORING BODY

1. The Sponsoring Body of the University shall be the 'Samajik Kalyan Sanstha'; a registered Society having Registration No. 590 of 1993, Bihar.
2. The Sponsoring Body shall have such power and functions as prescribed in the Act.
3. The Sponsoring Body shall appoint the Visitor and the Chancellor of the University.

REGISTERED OFFICE

The registered office of the K. K. University shall be at Berauti, P. O. Nepura, P. S. Deep Nagar, Biharsharif, District Nalanda, PIN 803115, Bihar.

CORPORATE OFFICE IN THE CAPITAL CITY/METRO CITY ,PATNA

Quite soon, the Corporate Office in the Metro City/ Capital City will be opened, the notification of which will be provided to the State Government in due course.

CITY OFFICE IN NALANDA

The opening of the City Office in Nalanda shall be notified soon.

FIRST STATUTES

1	SHORT TITLE, EXTENT AND COMMENCEMENT	<p>(1) These statutes may be called “The First Statutes” of the K. K. University, Bihar, 2018.</p> <p>(2) These statutes shall come into force from the date of publication of the Statutes in the official Gazette of the Government of Bihar.</p> <p>(3) The ‘Registered Office’ of K. K. University, Bihar shall be situated at Berauti, P.O. Nepura, P. S. Deep Nagar, Biharsharif, District Nalanda, Pin-803115, Bihar.</p> <p>(4) Establishment of ‘Corporate Office’ in the Capital/Metro city</p>
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2	DEFINITIONS	<p>Patna and City Office’ in Nalanda are to be notified separately. In these statutes, unless the context otherwise requires;</p> <ol style="list-style-type: none"> 1. “Act” means, The Bihar State Private University Act, 2013. 2. “Sponsoring Body’ means “Samajik Kalyan Sanstha”, a Registered Society; 3. “Board of Management” means the ‘Board of Management’ constituted under section ... of the Act; 4. “AICTE” means All India Council for Technical Education; 5. “Academic Year” means the period from 1st July of any year to 30th June of the following year; 6. “BBOSE” means Bihar Board of Open Schooling and Examination; 7. “CSIR” means the Council of Scientific and Industrial Research, New Delhi; 8. “DEC” means the Distance Education Council; [“DEB” means Distance Education Bureau] 9. “Distance Education” means education imparted by combination of any two or more means of communication, viz. broadcasting, telecasting, correspondence courses, seminars, contact programmes and any other such methodology; 10. “DST” means the Department of Science and Technology of the Government of India; 11. “Employee” means a person appointed by the University to work in the University, colleges,
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		<p>institutions or study centres and includes teachers, officers (other than the Visitor) and other employees of the University;</p> <p>12. “Fee” means collection made by the University from the students which is not refundable;</p> <p>13. “Government” means the State Government of Bihar;</p> <p>14. “Higher Education” means study of a curriculum or course for the pursuit of knowledge beyond 10+2 level;</p> <p>15. “Hostel” means a place of residence for the students of the University or its colleges, institutions or centres maintained or recognized by the University;</p> <p>16. “ICAR” means Indian Council of Agricultural Research;</p> <p>17. “MCI” means Medical Council of India, Delhi;</p> <p>18. “NAAC” means National Council of Assessment & Accreditation, Bangalore;</p> <p>19. “NCTE” means the National Council of Teacher Education, Delhi;</p> <p>20. “Off-Campus Centre” means a centre of the University established by it outside the main campus operated and maintained by university, having the University’s complement of facilities, faculty and staff;</p> <p>21. “PCI” means Pharmacy Council of India, Delhi;</p> <p>22. “Prescribed” means prescribed by rules made under this Act;</p> <p>23. “Regulating Body” means a body established by the Government of India for laying down norms and conditions for ensuring academic standards of higher education and Technical education, such as UGC, AICTE, NCTE, MCI, PCI, NAAC, ICAR, DEC, CSIR etc. and includes the State Government of Bihar;</p> <p>24. “Rules” means the rules made under this Act;</p> <p>25. “Schedule” means the Schedule of this Act;</p> <p>26. “Sponsoring Body” in relation to the University established under this Act means a society registered under the Societies Registration Act;</p> <p>27. “Statutes”, “Ordinances” and “Regulations” mean respectively the Statutes, Ordinances and Regulations of the University made under this Act;</p> <p>28. “Student of the University” means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly recognized by the University, including a research degree;</p> <p>29. “Study Centre” means a centre established and maintained or recognized by the University for the purpose of advising, counseling or for</p>
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		<p>rendering any other assistance required by the students in the context of distance education;</p> <p>30. “Teacher” means a Professor, Associate Professor, Assistant Professor or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University, who is so designated under this Act;</p> <p>31. “UGC” means the University Grants Commission, established under the University Grants Commission Act, 1956;</p> <p>32. “Private University” means a University established and incorporated under section 6 of this Act.</p>
3	OBJECTS OF THE UNIVERSITY.	<p>The objectives for which the University is established under this Act are as follows.</p> <p>(a) To provide instructions, teaching, training, and research in Medical, Dental, Homoeopathy, Naturopathy, Nursing, Paramedical, Pharmaceuticals, Engineering, Management, Shipbuilding, Arts and Science, Education, Law, Agriculture, Physical Education, Veterinary Science, Fashion Technology, Vocational and allied courses and related Subjects and make provisions for research, advancement and dissemination of knowledge therein;</p> <p>(b) To create higher levels of intellectual abilities;</p> <p>(c) To establish state of the art facilities for education and training;</p> <p>(d) To establish its Campus in the state of Bihar, and to have study centres, campuses and examination centres at different places in India and abroad subject to the permission of the regulatory bodies</p> <p>(e) To offer continuing education and distance education programmes subject to the permission of the regulatory bodies;</p> <p>(f) To institute degrees, diplomas, charters, certificates and other academic distinctions on the basis of examination, or any such other method of evaluation;</p> <p>(g) To collaborate with other Universities, Colleges, research institutions, industry associations, professional associations in India or abroad while conceptualizing, designing and developing specific educational and research programmes, training programmes, exchange programmes for students, faculty members and others;</p> <p>(h) To disseminate knowledge through seminars, conferences workshops, executive education programmes, community development programmes, publications, and training programmes;</p> <p>(i) To undertake programmes for the training and</p>

		<p>development of faculty members of the University and other institutions in India and abroad.</p> <p>(j) To undertake collaborative research with any organization in India and abroad.</p> <p>(k) To provide consultancy to industry, Government and public organizations.</p> <p>(l) To ensure that the standards of the degrees, diplomas, charters, certificates, and other academic distinctions are not lower than those laid down by University Grants Commission (UGC), All India Council for Technical Education (AICTE), Bar Council of India (BCI), the Distance Education Bureau (DEB), the Dental council of India(DCI), the Indian Nursing Council (INC), The Medical Council of India (MCI), the National Council for Teachers Education (NCTE)and the Pharmacy Council of India (PCI), and other National Accreditation bodies;</p> <p>(m) To do all things necessary or expedient to promote the above objectives including conduct of field outreach programmes and community development and awareness campaigns;</p> <p>(n) To pursue any other objective as may be approved by the state Government.</p>
4	POWER OF THE UNIVERSITY	<p>Subject to the provisions of the Act, the Statutes, or Rules made Thereunder or any other relevant laws for the time being in force, the University shall have following powers, namely;</p> <p>(a) To establish, maintain and recognize such Regional Centres and Study Centres as may be determined by the University from time to time in the manner laid down by the Statutes.</p> <p>(b) To carry out all such other activities as may be necessary or feasible in furtherance of the object of the University.</p> <p>(c) To confer degrees, diplomas, charters, certificates or other academic distinctions and professional designations, capacity building programmes, Doctoral (Ph.D.) programmes and designation in the manner and under conditions laid down in the Statutes.</p> <p>(d) To institute and award fellowships, scholarships and prizes etc. in accordance with the Statutes.</p> <p>(e) To demand and receive such fees, bills, invoices and collect charges as may be fixed by the Statutes or Rules, as the Case may be</p> <p>(f) To make provisions for extra-curricular activities for students and employees.</p> <p>(g) To make appointments of the academic staff,</p>

		<p>officers and employees of the University or a constituent college, affiliated colleges, regional centres, study centres located in India and abroad.</p> <p>(h) To receive donations and gifts of any kind and to acquire, hold, manage, maintain and dispose off any movable and immovable property, including society and endowment properties for the purpose of the University or a constituent college, or a regional centre or study centre.</p> <p>(i) To institute and maintain halls and to recognize places of residence for students of the University or a constituent college at the main campus or other campuses in India and abroad.</p> <p>(j) To supervise and control residence and to regulate discipline among students and all categories of employees and to lay down employees service conditions and rules.</p> <p>(k) To create academic, administrative and support staff and other necessary posts.</p> <p>(l) To collaborate with other Universities, R&D Organizations and industries of repute.</p> <p>(m) To offer all kinds of academic programmes of part-time and full-time in regular, ODL and vocational modes.</p> <p>(n) To do all things necessary or expedient to exercise the above powers.</p>
5	<p style="text-align: center;">OFFICERS OF THE UNIVERSITY</p>	<p>(i) THE VISITOR</p> <p>APPOINTMENT OF THE VISITOR: The Visitor of the University, an academician of eminence or a person having long standing experience in administration or social work of recognition, would be appointed by the sponsoring body for a period of three years.</p> <p>THE POWER AND DUTIES OF THE VISITOR:</p> <p>(1) To call for any paper or information relating to the affairs of the University;</p> <p>(2) On the basis of the information received by the Visitor, if he/she is satisfied that any order, proceeding, or decision taken by any authority of the University is not in conformity with the provisions of this Act or Statutes, Ordinances, Regulations and rules made thereunder, he/she may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by the University.</p> <p>(3) The Visitor shall, when present, preside at the convocation of the University for conferring degrees and diplomas.</p> <p>REMOVAL OF THE VISITOR:— The Visitor may be removed from his office by the sponsoring body if it is found that the incumbent</p> <p>(1) has become insane and stands so declared by a competent court;</p>

		<p>(2) has been convicted by a court for any offence involving moral turpitude</p> <p>(3) has become an un-discharged insolvent and stands so declared by a competent court</p> <p>(4) has become physically unfit and incapable of discharging the functions or duties of the office due to protracted illness or physical disability; or</p> <p>(5) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions laid down by the statutes, or has abused the powers vested in him or if the continuance of the Visitor in the office has become detrimental to the interests of the University</p> <p>provided that, the Visitor shall be given a reasonable opportunity to show-cause by the sponsoring body before taking recourse to action under clauses (4) and (5) above in this Statute for his removal from the said office.</p> <p>(ii) THE CHANCELLOR</p> <p>1. The Chancellor shall be academician of eminence or a person having long standing experience in administration or social work of recognition. The Chancellor shall be appointed by the sponsoring body for a period of three years with the approval of the Visitor. He shall be eligible for reappointment for more terms with the approval of the Visitor and Sponsoring Body.</p> <p>2. The Chancellor shall be the head of the University.</p> <p>3. The Chancellor shall preside at the meetings of the Governing Body (BoG) and shall, when the Visitor is not present, preside at the convocation of the University for conferring degrees, diplomas or other academic distinctions.</p> <p>THE POWER AND DUTIES OF THE CHANCELLOR</p> <p>(1) (a) to call for any information or record; (b) to appoint the Vice-Chancellor; (c) to remove the Vice-Chancellor in accordance with the provisions depicted below.</p> <p>If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants and if the continuance of the Vice-Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, ask the Vice-Chancellor to relinquish his office from such date as may be specified in the order</p> <p>provided that, before taking an action, the Vice-Chancellor shall be given an opportunity of being heard.</p> <p>2 The Chancellor may call any information or records from any officers or authority of the</p>
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		<p>University, relating to any affair of the University as he may think necessary and the Vice-Chancellor shall furnish the same. It shall be lawful for the Chancellor, after perusal of such information or records, to give, in the interest of the University, any directive to the Vice-Chancellor, or take any action against any one as he deems fit and the Vice-Chancellor shall comply with such directives.</p> <p>3 The Chancellor shall have the right to conduct either <i>suo-motu</i> or on a representation received by him, an inspection of a School, hostel, office, or any other establishment or part of the University and of the examination centers himself or can direct any person or authority to do so. He can order an inquiry to be made in respect of any of these establishments. He can also order an inquiry to be made in respect of any matter connected with the administration and finances of the University.</p> <p>4 The Chancellor shall communicate to the Vice-Chancellor, the result of such an inspection or inquiry together with his views and advice with regard to the action to be taken thereon. On receipt of the communication made by the Chancellor, the Vice-Chancellor shall communicate forthwith to the Authority concerned, the result of the inspection or inquiry and the views of the Chancellor and the advice tendered by him regarding action to be taken thereon. The Authority concerned shall take action on the advice given by the Chancellor within a reasonable time.</p> <p>5 The Vice-Chancellor shall, along with his opinion, communicate to the Chancellor the action proposed to be taken by the concerned authority.</p> <p>6 Where the Authority concerned does not take action to the satisfaction of the Chancellor within the time limit, if any, fixed by the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Authority concerned, issue such directions as he may think fit and the Vice-Chancellor or the Authority concerned shall be bound to comply with such directions.</p> <p>7 Without prejudice to the foregoing provisions, the Chancellor may by an order in writing annul, suspend or modify any resolution, order or proceeding of any of the officers or authorities of the University not in conformity with the Act, the Statutes or the Ordinances or not in the interest of the University provided that, before making any such order,</p>
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		<p>he shall call upon the Officer or the Authority, as the case may be, of the University to show cause why such an order should not be made and if any cause is shown within the time limit fixed by the Chancellor, the same shall be considered.</p> <p>8 Every proposal for the conferment of an Honorary Degree as recommended by the Committee appointed for the purpose by the Governing Body (BoG) shall be subject to confirmation by the Chancellor.</p> <p>9 In case of resignation or termination of the Vice-Chancellor, the Chancellor shall nominate the Senior Director or Dean as Officiating Vice-Chancellor due to temporary absence of the regular incumbent.</p> <p>10 In case of an emergency like illness, absence or death of the Chancellor, in his absence, the Vice-Chancellor shall perform the duties of the Chancellor till the Chancellor reassumes his office or a new Chancellor is appointed as the case may be. However, such a period will normally not exceed six months.</p> <p>11 The Chancellor shall appoint the Vice-Chancellor as per the procedure laid down in the Statutes.</p> <p>12 The Chancellor shall be the appointing and disciplinary authority for the following officers of the university, namely;</p> <ul style="list-style-type: none"> (i) the Vice-Chancellor; (ii) the Pro-Vice-Chancellor; (iii) the Deans of Faculties; (v) the Registrar; (iv) the Controller of Examinations; (vi) the Chief Finance Officer; <p>13. The Chancellor, in writing under his signature, may resign from his office by giving a notice of three months to the Sponsoring Body. The Sponsoring Body may accept his resignation.</p> <p>(iii) REMOVAL OF THE CHANCELLOR</p> <p>The Chancellor may be removed from his office by the sponsoring body on the recommendation of the Visitor, if it is satisfied that the incumbent –</p> <ul style="list-style-type: none"> (i) has become insane and stands so declared by a competent court; Or (ii) has been convicted by a court for any offence involving moral turpitude; or (iii) has become an un-discharged insolvent and stands so declared by a competent court; or (iv) has become physically unfit and incapable of discharging the functions or duties of the office due to protracted illness or physical disability; or (v) willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service
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		<p>contract or any other conditions laid down by the Statutes, or has abused the powers vested in him or if the continuance of the Chancellor in the office has become detrimental to the interests of the University:</p> <p>provided that, the Chancellor shall be given a reasonable opportunity to show-cause by the sponsoring body before taking recourse to action for his removal from the said office.</p> <p>(iv) THE VICE CHANCELLOR APPOINTMENT, TERMS AND CONDITIONS FOR THE APPOINTMENT</p> <p>1. The Vice Chancellor shall be appointed by the Chancellor from a panel of three persons recommended by the 'Sponsoring Body' and shall hold the office for a term of three years subject to the provision contained in sub-section (1) of 'The Power & Duties of the Chancellor':</p> <p>provided that, after expiry of the term of three years, a person shall be eligible for re-appointment for another term of three years.</p> <p>provided further that a Vice-Chancellor shall continue to hold the office even after expiry of his term till new Vice-Chancellor joins. However, in any case this period shall not exceed one year after re-appointment.</p> <p>2. There shall be a three member 'Search Committee' constituted or appointed by the Chancellor for appointment of the Vice-Chancellor.</p> <p>(i) a nominee of the Sponsoring body, nominated by the Chairman, shall act as the Chairman of this committee.</p> <p>(ii) an eminent educationist, nominated by the Sponsoring body.</p> <p>(iii) Vice-Chancellor of any other University nominated by the Sponsoring body</p> <p>3. The Search Committee shall recommend a panel of not more than five names in alphabetical order to the Sponsoring Body in a sealed envelope for appointment to the post of Vice-Chancellor within such period as the Chancellor may stipulate while appointing the Search Committee.</p> <p>4. The Vice-Chancellor shall be appointed by the Chancellor from the panel of three persons recommended by the Sponsoring Body. The Chancellor may call all the members from the panel for discussion and appoint one of them as Vice Chancellor.</p> <p>(5) In case the Search Committee fails to make a unanimous recommendation, each member of the Committee shall submit a panel of not more than five names to the Sponsoring Body. The</p>
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		<p>Sponsoring Body shall recommend a panel of three persons to the Chancellor for appointment of the Vice-Chancellor.</p> <p>(6) Non Submission of the panel by any member of the Search Committee shall not invalidate the appointment of the Vice-Chancellor.</p> <p>(7) The Vice-Chancellor shall hold office for a term of three years from the date on which he enters upon his office till attaining the age of 70 years and shall be eligible for reappointment for one or more term(s) of three years in compliance with the norms prescribed by the regulatory bodies: provided that, the Vice-Chancellor shall continue to hold his office after the expiry of his term till new Vice-Chancellor joins for a period not exceeding one year, in aggregate.</p> <p>(8) The eligibility and criteria for the post of Vice-Chancellor shall be as may be prescribed by the rules and regulations issued by the University Grants Commission from time to time.</p> <p>(9) The Vice-Chancellor may resign from his office by giving a notice of three months by addressing the Chancellor in written form.</p> <p>(10) If the vacancy occurs in the office of the Vice-Chancellor because of leave, illness, suspension pending departmental enquiry, resignation, termination or otherwise; the Chancellor may appoint Pro-Vice-Chancellor or in his absence, a suitable person to act as the Vice-Chancellor for a period not exceeding six months, in aggregate.</p> <p>(v) POWER AND DUTIES OF THE VICE CHANCELLOR</p> <p>1. The Vice-Chancellor shall be the Chief Executive and Academic officer of the university and in the absence of the Chancellor shall preside at meetings and convocation of the University and shall have the powers of superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.</p> <p>2. The Vice-Chancellor shall be Ex-officio Chairman of the Board of Management (BOM), the Academic Council, Selection Committee(s), Finance Committee, Board of studies (BOS) and such other committee/s constituted under this Statute.</p> <p>3. The Vice-Chancellor shall be entitled to be present and address, any meeting of any Authority or other body of the university, but shall not vote in the first instance but shall have and exercise a casting vote in the case of equality of votes.</p> <p>4. The Vice-Chancellor shall be responsible for the proper administration of the University and for a</p>
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		<p>close coordination and integration of teaching, research and extension work and other matters connected therewith or incidental thereto.</p> <p>5. It shall be the duty of the Vice-Chancellor to see that this Act, the Statute, the Ordinances and the Regulations are duly observed and he shall have all the powers necessary to ensure such observance.</p> <p>6. The Vice-Chancellor shall have all the Powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such officer or officers as he may deem proper.</p> <p>7. The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the BoM, the Academic Council, the Finance Committee, Selection Committee(s), BoS and any Authority and Body constituted under the provisions of the Act of the University.</p> <p>8. The Vice-Chancellor shall exercise general supervision and control over the affairs of the University and shall ensure the faithful observance of the provisions of the Act and Statutes and Regulations.</p> <p>9. Except when the Board of Management or Academic council is in Session, the Vice-Chancellor if he is of the opinion that immediate action is necessary on any matter, may exercise any power conferred on any Authority of the University by or under this Act and shall apprise the authority concerned at its next meeting of the action taken by him on such matter: provided that such exercise of power shall be made only in emergent situation and in no case in respect of creation, and up gradation of posts and appointments thereto. provided further that if the authority concerned is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.</p> <p>10 Where any action taken by the Vice-chancellor mentioned in this Statute affects any person in the service of the University to his disadvantage such person may prefer an appeal to the Chancellor within thirty days from the date on which such person has been served with a notice of the action taken.</p> <p>11 The Vice-Chancellor shall exercise such other power and perform such other duties as may be assigned to him by the Statutes or the ordinances.</p> <p>12 The Vice-Chancellor shall appoint Dean (Students welfare) and Proctor from amongst the teachers and paper setters and examiners from the panel of</p>
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		<p>names submitted by the Board of Moderators.</p> <p>13. The Vice-Chancellor shall be responsible for the presentation of the Budget and Accounts to the Court.</p> <p>14. The Vice-Chancellor may defer implementation of a decision taken or a resolution passed by any authority, body or committee of the University if, in his opinion the same is not consistent with the provisions of the Act, Statutes, Ordinances or Regulations or that such decision or resolution is not in the interest of the University and refer it back to the authority, body or committee concerned for reconsideration within fifteen days from the date of its decision or resolution. In case the authority, body or committee refuses to revise such decision or resolution wholly or partly or fails to take any decision within fifteen days then such matter shall be referred to the Chancellor and his decision thereon shall be final.</p> <p>15. If there are reasonable grounds for the Vice-Chancellor to believe that there is an emergency which requires immediate action to be taken, he shall take such action, as he thinks necessary, and shall at the earliest opportunity, report in writing the grounds for his belief that there was an emergency, and the action taken by him, to such authority or body as would, in the ordinary course, have dealt with the matter.</p> <p>In the event of a difference arising between the Vice-Chancellor and the authority or body whether there was in fact an emergency, or on the action taken (where such action does not affect any person in the services of the University), or on both, the matter shall be referred to the Chancellor whose decision thereon shall be final:</p> <p>provided that, where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which he receives notice of such action, an appeal to the Board of Management and the Board of Management may confirm or modify or reverse the action taken by the Vice-Chancellor.</p> <p>16. Where any matter is required to be regulated by the Statutes, Ordinances and Regulations, but no Statutes, Ordinances or Regulations are available in that perspective, the Vice-Chancellor may, for the time being, regulate matter by issuing such directions as he thinks necessary, and shall, at the earliest opportunity thereafter, place them before the Governing Body or other authority or body concerned for approval. He may, at the same time, place before such authority or body for consideration the draft of the Statutes, Ordinances</p>
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		<p>and Regulations, as the case may be, required to be made on that behalf.</p> <p>17. As the Chairman of the authorities or bodies or committees of the University, the Vice-Chancellor shall have the power to suspend a member from the meeting of the authority, body or committee for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member, and shall report the matter accordingly, to the Chancellor.</p> <p>18. The Vice-Chancellor shall place before the Governing Body (BoG) a report of the work of the University periodically as provided under the Ordinances.</p> <p>19. The Vice-Chancellor shall be 'Disciplinary Authority' for teachers and Class I (Group A) officers of the University.</p> <p>20. The emoluments and other terms and conditions of service of Vice-Chancellor shall be such as may be prescribed by the Human Resource Manual of the University.</p> <p>(VI) REMOVAL OF THE VICE-CHANCELLOR The Vice-Chancellor may be removed from his office by the sponsoring body on the recommendation of the Chancellor, if it is satisfied that the incumbent -</p> <ul style="list-style-type: none"> (i) has become insane and stands so declared by a competent court; (ii) has been convicted by a court for any offence involving moral turpitude; (iii) has become an un-discharged insolvent and stands so declared by a competent court; (iii) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability; (iv) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Vice-Chancellor in the office is detrimental to the interests of the university: <p>provided that the Vice-Chancellor shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal.</p> <p>provided further that the Chancellor may, at any time before making such order, place the Vice-Chancellor under suspension, pending enquiry.</p> <p>(vii) THE REGISTRAR APPOINTMENT, TERMS AND CONDITIONS FOR THE POST OF THE REGISTRAR</p> <p>(1) The Registrar shall be whole-time salaried officer of the University and shall be appointed by the Chairperson of the Sponsoring Body for a period</p>
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		<p>of three years on the recommendation of a Selection Committee. The tenure may be renewed for a similar term by the Chairperson.</p> <p>(2) Selection Committee for Appointment of Registrar shall consists of the following:</p> <ul style="list-style-type: none"> (i) The Vice-Chancellor, ex-officio chairman; (ii) one nominee of the Sponsoring Body nominated by the Sponsoring Body from amongst its members; (iii) two persons, nominated by the Governing Body (BoG) from amongst its members; (iv) two experts having special knowledge in the field related to the post who are not connected with the University, nominated by the Vice-Chancellor. <p>(3) The qualifications and experience for appointment of the Registrar shall be such as may be prescribed by the University Grants Commission and approved by the Government.</p> <p>Desirably, the Registrar shall possess a Master's degree, preferably a Doctorate degree with acclaimed research publications, a good academic record and experience in academic administration.</p> <p>At least 15 years of experience as Lecturer / Asstt. Professor/ Associate Professor with 5 years in Associate Professor's grade along with experience in educational administration of at least 5 years is also desirable or, comparable experience in research establishment and / or other institutions of higher education or, 15 years of administrative experience of which 5 years as Deputy Registrar or an equivalent post.</p> <p>(4) The emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the General Service Rules of the University:</p> <p>provided that the term of appointment of the Registrar shall not be continued beyond the date of his attaining the age of superannuation prescribed by the regulatory bodies.</p> <p>provided further that notwithstanding his attaining the age of superannuation, he shall continue in the office until his successor is appointed and enters upon his office for a period up to one year.</p> <p>(5) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or otherwise, unable to perform the duties of his office, the Vice-Chancellor may appoint a suitable person to officiate as the Registrar until the Registrar resumes duties.</p> <p>(6) The Registrar may, by writing under his signature addressed to the Chancellor, resign from his</p>
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		<p>office by giving notice of three months.</p> <p>(7) The Registrar shall work under control, direction and superintendence of the Vice-Chancellor.</p> <p>(8) Notwithstanding anything contained in the Act or the Statute, the Board of Management may appoint an officer of the Central or State Government to be the Registrar on such terms and conditions as may be prescribed by the Board of Management in consultation with the State Government.</p> <p>(viii) POWER AND DUTIES OF THE REGISTRAR</p> <p>(i) The Registrar shall be the Chief Administrative Officer of the University.</p> <p>The Registrar shall have power to take disciplinary action against such of the employees, excluding teachers and officers, and to suspend the employees and to initiate enquiry into the charges, and impose penalty as provided in this Statute.</p> <p>provided that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.</p> <p>(ii) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in the Statute.</p> <p>(iii) In a case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall upon the conclusion of the inquiry as provided in the Regulation make a report to the Vice-Chancellor along with his recommendations:</p> <p>provided that an appeal shall lie to the Chancellor against an order of the Vice-chancellor imposing any penalty within a period of sixty days.</p> <p>(iv) The Registrar shall be ex-officio member secretary of the Governing Body, Board of Management, Board of Studies, Grievance Redressal Committee and Academic Council, but shall not be deemed to be a member of either of these authorities and he shall be ex-officio member-secretary of the court as well.</p> <p>(v) All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.</p> <p>(vi) The Registrar shall be the Member Secretary of the Academic Council but he shall not have a right to vote.</p> <p>(vii) The Registrar shall exercise such other powers and perform such other duties as may be prescribed by the Vice-Chancellor.</p>
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		<p>(viii) To be the custodian of the records, the common seal and such other property of the university as the Board of Management shall commit to his charge;</p> <p>(ix) To issue all notices convening the meeting of the Court, the Board of Management, the Academic Council and of any Committee appointed by these Authorities;</p> <p>(x) To keep the minutes of all the meetings of the Court, the Board of Management, the Academic Council and of any Committee appointed by these Authorities;</p> <p>(xi) To conduct the official correspondence of the Court, the Executive council and the Academic Council and other Statutory committees;</p> <p>(xii) To supply to the Chancellor, copies of the agenda of the meetings of the Court and BoM as soon as they are issued and minutes of such meetings;</p> <p>(xiii) To represent the university in suits or proceedings by or against the university, sign powers of attorney and verify pleadings or depute his representative for the purpose; and</p> <p>(xiv) To perform such other duties as may be specified in the Statutes, the Ordinances or the Regulations or as may be required from time to time by the Vice-Chancellor or the Board of Management.</p> <p>REMOVAL OF THE REGISTRAR</p> <p>The Registrar may be removed from his office if the Chancellor is satisfied that the incumbent;</p> <ol style="list-style-type: none"> (1) has become insane and stands so declared by a competent court; (2) has been convicted by a court for any offence involving moral turpitude; (3) has become an un-discharged insolvent and stands so declared by a competent court; (4) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability; (5) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Registrar in the office is detrimental to the interests of the university: <p>provided that the Registrar shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal.</p> <p>provided further that the Chancellor may, at any time before making such order, place the Registrar under</p>
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		<p>suspension, pending enquiry.</p> <p>(ix) THE CHIEF FINANCE OFFICER</p> <p>(1) The appointment of the Chief Finance Officer shall be made by the Chancellor in such manner as may be prescribed by the Statutes.</p> <p>(2) The Chief Finance Officer shall exercise such powers and perform such duties as may be prescribed by the Statutes.</p> <p>(3) The terms and conditions of employment of the Chief Finance Officer shall be those contained in the contract of employment.</p> <p>(a) The Chief Finance officer shall be appointed for a term of 3 years and shall be eligible for re-appointment, and shall retire at the age in compliance with the rules of the State Government/regulatory bodies.</p> <p>(b) The emoluments shall be such as practiced by the State Government from time to time & other terms and conditions of service of the Chief Finance officer shall be such as may be prescribed by the Board of Management from time to time.</p> <p>(c) When the office of the Chief Finance officer is vacant or when the Chief Finance officer is by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.</p> <p>POWER AND DUTIES OF THE CHIEF FINANCE OFFICER</p> <p>(a) The Chief Finance officer shall be ex-officio secretary of the Finance committee, but shall not be deemed to be a member of such committee.</p> <p>(b) In all proposals having financial implications the advice of the Finance officer shall be obtained.</p> <p>(c) The Chief Finance Officer shall exercise general supervision over the funds of the university and shall advise as regards its financial policy; and</p> <p>(i) Perform such other function as may be assigned by the Board of Management or prescribed by the Statutes or Ordinance.</p> <p>(ii) Work under Administrative control of the Vice-Chancellor.</p> <p>(d) Subject to the control of the Board of Management, the Chief Finance officer shall:</p> <p>(i) Hold and manage the property and investments of the University including sponsoring body (society) and endowed property;</p> <p>(ii) ensure that the limits fixed by the Board of Management for recurring and non-recurring expenditure for a financial year are not exceeded and that all moneys are expended on the purpose for which they are granted or allotted;</p> <p>(iii) be responsible for-</p>
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		<p>1) Preparation of annual Accounts and budget of the University, (2) Maintenance of Accounts, (3) Audit of Accounts from time to time, (4) Compliance of Audit-objection, (5) Timely receipt of grants from the sponsoring body (society) State Government or the UGC and submission of Utilisation certificates.</p> <p>(iv) Keep a constant watch on the State of the cash and bank balances and on the State of investments;</p> <p>(v) Watch the progress of the collection of revenue and advise on the methods of collection employed;</p> <p>(vi) Ensure that the registers of buildings, land, furniture and equipment are maintained up to date and that stock checking of equipment and consumable materials in all Offices, Departments, Centres and specialized laboratories is conducted.</p> <p>(vii) Bringing to the notice of the Vice-Chancellor unauthorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault; and</p> <p>(viii) Call for from any Office, Department, Centre, Laboratory, College or Institution maintained by the university any information or returns that he may consider necessary for the performance of his duties.</p> <p>(ix) Any receipt given by the Chief Finance officer or the Person or persons duly authorized in this behalf by the Board of Management for any money payable to the university shall be sufficient discharge for payment of such money.</p> <p>(x) REMOVAL OF THE CHIEF FINANCE OFFICER</p> <p>The Chief Finance Officer may be removed from his office if the Chancellor is satisfied that the incumbent;</p> <p>(1) has become insane and stands so declared by a competent court;</p> <p>(2) has been convicted by a court for any offence involving moral turpitude;</p> <p>(3) has become an un-discharged insolvent and stands so declared by a competent court;</p> <p>(4) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability;</p> <p>(5) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Chief Finance Officer in the office is detrimental to the interests of the University:</p> <p>provided that the Chief Finance Officer shall be</p>
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		<p>given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal.</p> <p>(6) If at any time upon representation made or otherwise and after making such enquiry as may be deemed necessary, the situation so warrants that the continuance of Chief Finance Officer is not in the interest of University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of Chief Finance Officer:</p> <p>provided that before taking any action the Chief Finance Officer shall be given an opportunity of being heard.</p> <p>provided further that the Chancellor may, at any time before making such order, place the Chief Finance Officer under suspension, pending enquiry.</p>
5A	<p>OTHER OFFICERS OF THE UNIVERSITY</p>	<p>(a) PRO-VICE CHANCELLOR</p> <p>APPOINTMENT:</p> <p>The Pro-Vice-Chancellor shall be appointed by the Chancellor from amongst the Professors of the University on the recommendation of Vice-Chancellor with the approval of the Sponsoring Body and shall discharge his duties of Pro-Vice-Chancellor in addition to his duties as a Professor.</p> <p>TERMS AND CONDITIONS :</p> <p>The terms and conditions of employment of the Pro Vice Chancellor shall be those contained in the contract of employment. The emoluments and other terms and conditions of service of the Pro-Vice-Chancellor shall be such as may be prescribed by the General Service Rules of the University.</p> <p>POWER&DUTIES OF THE PRO-VICE CHANCELLOR:</p> <ol style="list-style-type: none"> (1) The Pro-Vice-Chancellor shall work under the control, direction and superintendence of the Vice-Chancellor. (2) The Pro-Vice Chancellor shall assist the Vice-Chancellor in discharging his duties as and when required by the Vice-Chancellor. (3) The Pro-Vice Chancellor shall provide assistance to the Vice Chancellor in all matters pertaining to the functions of the Vice chancellor. (4) The actions taken by the Pro-Vice chancellor in furtherance of his functions shall be subject to the approval of the Vice Chancellor. (5) He shall preside over the meetings of the University authorities and bodies as assigned or in the absence of the Vice-Chancellor and shall exercise such powers and perform such duties as delegated to him by the Vice-Chancellor. <p>REMOVAL OF THE PRO-VICE CHANCELLOR:</p>

		<p>(1) The provisions of removal of Pro-Vice Chancellor shall be the same as applied for the removal of the Vice Chancellor.</p> <p>(2) The Pro-Vice Chancellor may resign from his post by submitting an application in writing to the Vice-Chancellor and on accepting the resignation, resume his duties back as a Professor.</p> <p>(b) DEANS OF FACULTIES</p> <p>(1) There shall be a Dean for each Faculty who shall be appointed by the Vice Chancellor from among the Professors in the Colleges / Schools or Directors of the Centres for such term as he deems fit.</p> <p>(2) In addition to the powers and functions of the Dean as prescribed under the Act, the Dean shall be responsible to the Vice Chancellor and if situation requires, under the direction of the Vice Chancellor, shall maintain academic standard and discipline of the University.</p> <p>(3) In addition to those specified under sub clause (2), the Dean shall;</p> <p>(i) play a leadership role in working as a Chairperson of Post-Graduate Board of Studies, Chairperson of Board of Research Studies, Program Coordinators in order to accomplish the goals of the faculty;</p> <p>(ii) advise on academic matters like strategic development proposals, research initiatives and research funding bids, research excellence framework submissions, etc. for Departments in their Faculty;</p> <p>(iii) ensure the integrity, quality, and value of the academic degree(s) within his jurisdiction;</p> <p>(iv) assures the academic quality and relevance of programs in the departments within the faculty;</p> <p>(v) assist the Vice Chancellor in establishing and chairing Board of Research Studies of the departments in their Faculty;</p> <p>(vi) represent the University at academic, community, or other functions, as requested by the Vice Chancellor;</p> <p>(vii) connect the University with national higher education institutions, national and international colleagues, as appropriate with consent from the Vice Chancellor;</p> <p>(viii) connect the University, within one's field, to local educational institutions and local community and academic leaders with consent from the Vice Chancellor;</p> <p>(ix) liaise with Departments on the preparation of annual departmental strategic plans and to produce a faculty strategic plan based on input from Heads of Departments in the Faculty, drawing on available Departmental and other</p>
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		<p>relevant strategic plans;</p> <p>(x) work with the Development Officer and concerned officer on Alumni Relations on corporate and Faculty campaign for fundraising projects for the University;</p> <p>(xi) prioritize Departments' requests for additional space/facilities and deal with competing demands within their Faculty, and to advise the Vice Chancellor for necessary directives to Estates office accordingly oversee (i) teaching and learning strategies and (ii) quality management and enhancement of academic facilities in the Departments across the Faculty, through chairing Faculty teaching-learning meetings;</p> <p>(xii) liaise with Under Graduate Faculty Councils on undergraduate admissions and on student academic matters;</p> <p>(xiii) oversee the work of the Post Graduate Faculty Council on postgraduate academic matters;</p> <p>(xiv) oversee examination matters at Post Graduate Faculty Council level, like read all reports of external examiners and annual reports of Chairs of Boards of Examiners, produce annual report and deal with any follow-up work, etc.;</p> <p>(xv) co-ordinate Faculty views on Library Services and library matters through chairing Faculty Library Committees;</p> <p>(xvi) co-ordinate Faculty views, through appropriate Faculty consultative mechanisms, on Information Technology and other matters relating to education and information support;</p> <p>(xvii) represent their faculties in various on-campus and off-campus functions/ activities;</p> <p>(xviii) enhance the national stature, reputation, and visibility of their school and academic programs;</p> <p>(xix) develop academic partnerships internally and externally with consent from the Vice-Chancellor;</p> <p>(xx) monitor academic progress of students, like retention rates, graduation rates, other indicators of success;</p> <p>(xxi) advise the Vice-Chancellor to put in place necessary/ desirable programs to support student achievement of academic excellence;</p> <p>(xxii) advise the Vice-Chancellor to develop various awards and events to honor graduating students for their exceptional performance;</p> <p>(xxiii) advise the Vice-Chancellor to seek/ maintain</p>
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		<p>national accreditation for departments or programs, as appropriate;</p> <p>(xxiv) advise the Vice-Chancellor to develop new academic subjects/ programs, as appropriate;</p> <p>(xxv) be responsible for the overall financial health of the Faculty and the optimum use and sharing of resources across the Faculty, that includes the management of the Annual Faculty Resource Allocation and the achievement of allotted budgetary targets;</p> <p>(xxvi) submit requests (with justification) to the Vice-Chancellor for the budgets of the departments within their faculty, as well as the budget of their respective faculty as a part of the annual budgetary planning process;</p> <p>(xxvii) advise on cases for promotions (due as per State Government rules) from their Faculties and present cases to the appropriate committee of the University;</p> <p>(xxviii) ensure the completion of appraisals for all teaching staff within the Faculty and undertake the annual appraisals of Heads of Departments in their Faculties in accordance with Universities' prescribed performance appraisal and management framework;</p> <p>(xxix) guide full-time faculty, in consultation with departmental Heads, in developing annual professional development goals for teaching, scholarship and service;</p> <p>(xxx) approve and forward internal and external grant proposals;</p> <p>(xxxi) make recommendations to the Vice-Chancellor regarding academic faculty travel;</p> <p>(xxxii) submit recommendations to the Vice-Chancellor regarding faculty who apply for sabbatical, study, or leave for absence on duty;</p> <p>(xxxiii) make recommendations to the Vice Chancellor regarding issues of faculty contracts, Guest Faculty, Visiting Faculty, renewals and non-renewals;</p> <p>(xxxiv) make recommendations to the Vice Chancellor about faculty positions (new positions, hiring, restructuring);</p> <p>(xxxv) review the credentials of prospective adjunct faculty, if such individuals do not meet departmental minimum requirements, when requested by Department Heads and/ or Course Coordinators;</p> <p>(xxxvi) review credentials of prospective adjunct faculty in the absence of a Department Heads and/ or Course Coordinators;</p> <p>(xxxvii) approve appointments for Program and Area</p>
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		<p>Coordinators, as appropriate;</p> <p>(xxxviii) collaborate with department heads in their Faculty to identify opportunities for cross-disciplinary collaboration and shared professional interests;</p> <p>(xxxix) oversee the running of the Faculty Office and to undertake annual Appraisals, or oversee the annual Appraisals, of Faculty Office staff, Post Graduate Faculty teachers and in certain cases of complaint of Under Graduate Faculty teachers of affiliated colleges;</p> <p>(xl) hold regular meetings with department Heads and/or Course coordinators to facilitate communication and finalize policies;</p> <p>(xli) approve class schedules of relevant departments and /or programs;</p> <p>(xlii) provide leadership for systematic and timely syllabus review of all subjects within the faculty;</p> <p>(xliii) oversee admission to Ph. D & other Research Degrees and such related matters;</p> <p>(xliv) work with the Vice Chancellor to maintain public visibility for academic accomplishments of faculty and students;</p> <p>(xlv) represent the Faculty on the various University committees as given in the University Regulation apart from all other committees formed by the Vice Chancellor or University Court/BOM:</p> <p>(xlvi) teach two courses per academic year, participate in syllabus development, departmental meetings, and routine activities of his own department, except in cases where such participation may convey the appearance of a conflict of interest, and continue working on their own professional area of expertise;</p> <p>(xlvii) maintain good Industry-University – Interaction and to carry out different projects sponsored by the industries;</p> <p>(xlviii) try to get sponsored projects from DST, CSIR, AICTE, UGC, etc.;</p> <p>(xlix) arrange, with support from concerned University officer and consent from Vice Chancellor, software development facility with complete software necessary for designing, simulation and problem solving;</p> <p>(i) represent the vice Chancellor at any official functions, when asked from time to time:</p> <p>(ii) Undertake such other duties as the Vice Chancellor may assign from time to time'</p>
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		<p>(c) DEAN [STUDENTS' WELFARE]</p> <p>(i) The Dean of Students' Welfare shall be appointed by the Vice-Chancellor for a period of two years from amongst the University professors.</p> <p>provided that if the Vice-Chancellor thinks it necessary for administrative reasons he may revert the Dean to his original post and appoint another person as Dean for the unexpired period.</p> <p>(ii) The teacher appointed as the Dean, Students' Welfare under this sub-section shall hold lien on his original post, and he shall be eligible for all the benefits which would have otherwise accrued to him, in case he would not have been appointed as Dean, Students' Welfare.</p> <p>DUTIES, POWER & FUNCTIONS OF DEAN (STUDENTS' WELFARE):</p> <p>(iii) Subject to the provisions of the Act, the Statutes and general supervision and control of the Vice-Chancellor, the Dean, Students' Welfare shall exercise powers and perform duties as under : -</p> <ol style="list-style-type: none"> (1) To supervise and generally guide the activities of the BoM of Students' Welfare aspects. (2) To promote and encourage cultural, social and literary activities with a view to fostering health, corporate life in the student community. (3) To establish and direct programme of students guidance and counseling. (4) To act as a liaison between the Government of India, State Government, the University, other Universities and national and cultural organisations on the one hand and the students' welfare issues, University Departments, colleges and institutions on the other, for purposes of planning and executing different scheme, programmes and activities relating to students welfare. (5) To take initiative for the institution and award of scholarships, free studentship and half-free studentships and be responsible for timely disbursement of all types of scholarships to students of the University and Colleges and to administer the funds and operate the accounts sanctioned for the purpose. Also to correspond with the State Government, Central Government, U.G.C. and such other bodies and persons from whom the grants for scholarships are to be received. (6) To take steps to provide for proper amenities in the hostels attached to the University including the working of the messes,
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		<p>canteens, consumer's co-operative stores and to exercise general supervision in respect of the hostels attached to the campus.</p> <p>(7) To take proper steps in respect of the grievances of students regarding the facilities available to them in the libraries, hostel's common rooms and health centres.</p> <p>(8) To perform such other duties as may be assigned to him from time to time by Vice-Chancellor.</p> <p>(9) To promote extra-curricular activities such as games, sports, N.C.C.etc.</p> <p>(iv) The Dean, Students' Welfare shall submit a detailed report about the activities of the students of the University and colleges during the academic year to the BoM/AC on or before 31st May, following the closure of the financial year.</p> <p>(d) PROCTOR</p> <p>(i) The Vice-Chancellor shall appoint 'Proctor' from amongst such teachers of the University as are not below the rank of Associate Professor.</p> <p>(ii) His tenure shall be of two years and on the expiry of his tenure, he may again be appointed: provided that if at any time the Vice-Chancellor thinks it proper on administrative grounds, he may send the Proctor back to his original post and appoint another person as Proctor for the unexpired period of his term.</p> <p>(iii) In case of vacancy of the Proctor caused due to resignation or illness or any other reason his duties shall be discharged by person appointed for the purpose by the Vice-Chancellor.</p> <p>Duties, Power and Functions of the Proctor: Subject to the provisions of the Act and Statutes and general supervision and control of the Vice – Chancellor, the Proctor shall exercise the powers and perform duties as under-</p> <p>(i) The Proctor shall be responsible for maintenance of discipline amongst students in the University, office and departments in the University campus and for that he shall exercise such powers as may be delegated to him by the Vice-Chancellor from time to time and shall perform such other duties as may be assigned to him by the Vice-Chancellor from time to time.</p> <p>(ii) All complaints relating to students' indiscipline brought to the notice of the Proctor shall be investigated by him and he shall make necessary recommendations to the authorities concerned.</p> <p>(iii) Without prejudice to the powers vested in the Vice-Chancellor or the Head of University Department but subject to approval of the Vice-</p>
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		<p>Chancellor, the Proctor shall have powers to-</p> <p>(a) fine any student for breach of discipline,</p> <p>(b) suspend any student and prohibit him from entering the premises of the Department and / or hostel or other places of residence extending up to period of one month, or</p> <p>(c) order legal action to be taken against a student;</p> <p>provided that before taking any such action against a student the Proctor shall make such enquiry as he may consider necessary and satisfy himself about the gravity of the offence and involvement of the student concerned and recommend to the authority considered, for award of proper punishment. The Head of the University Department or the Superintendent of the Hostel concerned shall implement the order and send compliance report to the Proctor within the time stipulated.</p> <p>(d) The Proctor shall be entitled to visit any University Department or Hostel or any other place or student's residence or any other place where the occurrence of breach of discipline on the part of student or students has taken place or is likely to take place and he shall have the authority to interrogate any student on relevant matters and the student shall furnish all information required of him:</p> <p>provided that Proctor shall visit any such place only with the prior permission of the Vice-Chancellor except that in case of emergency, he may visit such a place on his own accord and inform the Vice-Chancellor thereafter as soon as possible.</p> <p>(e) Heads of the University Departments shall report to the Proctor every case of students indiscipline brought to their notice and action taken by them or recommended to be taken against the student concerned in the matter.</p> <p>(f) The Proctor shall maintain a register of all cases of indiscipline on the part of students stating therein the name and other details of the student concerned and action taken against him either by the Head of the Department or by any other authority.</p> <p>(e) CONTROLLER OF EXAMINATIONS</p> <p>APPOINTMENT:</p> <p>(1) The Controller of Examinations shall be a whole-time salaried officer of the University. He shall be appointed by the Board of Management (BoM) on the recommendation of a Selection committee consisting of the Vice-Chancellor as the Chairman, a nominee of the Chancellor, two nominees of the BoM and a nominee of the Academic Council for such period and on such terms and conditions as per the Act provisions.</p>
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		<p>at the University Convocation for presentation of degrees, and on other university and public occasions at the Vice Chancellor's request; (x) be available for consultation by members of the Academic Council, and may investigate complaints relating to Examination matters, subject to the approval of the Vice Chancellor, in accordance with regulations made by the BoM; (xi) to perform, as may be required, any further duties or to exercise any further powers laid down for it in any statute or regulation.</p> <p>(f) LIBRARIAN</p> <p>(a) The Librarian shall be appointed by the BoM on the recommendation of the Selection committee and he shall be a whole time salaried officer of the University.</p> <p>(b) The qualification of the Librarian shall be such as prescribed by the University Grants Commission.</p> <p>(c) The emoluments of the Librarian shall be such as practiced by the State Government from time to time.</p> <p>(d) The Librarian shall exercise such power and perform such function and duties as may be assigned to him by the Board of Management or by the Vice-Chancellor from time to time.</p> <p>(e) The Librarian shall superannuate on attaining the age as prescribed by the regulatory bodies..</p>
6	<p>AUTHORITIES OF THE UNIVERSITY</p>	<p>(a) THE GOVERNING BODY (GB)/THE BOARD OF GOVERNORS:</p> <p>(1) The Board of Governors [or the Governing Body, (GB)] shall be the Principal Governing and Policy-Making Body of the University.</p> <p>(2) The Chancellor of the University will be the Chairperson of the Board of Governors. The other members shall be as follows:</p> <p>(i) THE VICE CHANCELLOR</p> <p>Five persons nominated by the sponsor out of whom two shall be eminent educationists.</p> <p>One expert of management or information technology from outside the University nominated by the Chancellor</p> <p>(3) The Board of Governors shall be constituted by the Chancellor in accordance with the provisions of the Act. Provided that, the Board of Governors shall be reconstituted once every three years.</p> <p>(4) Provided further that, the Chancellor may, under extenuating circumstances, if he/she deems fit, reconstitute the Board of Governors before the expiry of its term.</p>

		<p>(5) The Board of Governors shall have all such necessary powers to carry out the functions of being the Principal Governing and Policy Making Body of the University.</p> <p>(6) The Board of Governors shall meet once in a year or more as and when necessary.</p> <p>(7) The Registrar shall be the non-member Secretary at all meetings of the Board of Governors.</p> <p>THE BOARD OF MANAGEMENT (BoM):</p> <p>(1) The Board of Management shall be the Principal Executive Body of the University.</p> <p>(2) The first Board of Management shall be constituted by the Chancellor in accordance with the provisions of the Act.</p> <p>(3) Provided that, the Board of Management shall be reconstituted once every two years Provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Board of Management before the expiry of its term subject to prior approval from the Chancellor.</p> <p>(4) The Vice Chancellor will be the executive head of the Board of Management.</p> <p>(5) The Board of Management shall have all powers necessary to carry out the functions of being the Principal Executive Body of the University.</p> <p>(6) The Board of Management shall receive the minutes of the proceedings of the AC/FC and shall be consulted in all academic matters that have bearing on the administration and management of the University.</p> <p>(7) The Registrar shall be the member Secretary to facilitate the process of consultation and conduct of the Academic Council meetings under the provision of the Act.</p> <p>(c) THE ACADEMIC COUNCIL (AC):</p> <p>(1) The Academic Council shall be the Principal Academic Body of the University.</p> <p>(2) The Academic Council shall consist of the following members:</p> <p>(i) The Vice Chancellor or his Nominee - Chairperson (ii) The Registrar - Secretary</p> <p>(iii) Pro Vice Chancellor - Member</p> <p>(iv) All Dean (s) and HoD (s) – Member(s)</p> <p>(v) Such other members as may be nominated by the Vice Chancellor - Member(s)</p> <p>(3) The Academic Council shall be constituted by the Vice Chancellor in accordance with the provisions of the Act subject to prior approval from the Chancellor.</p> <p>(4) Provided that the Academic Council shall be reconstituted once every two years.</p>
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		<p>(5) Provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Academic Council before the expiry of its term.</p> <p>(6) The Academic Council shall have all powers necessary to carry out the functions of being the Principal Academic Body of the University.</p> <p>(7) The Academic Council shall consult with the Board of Management on any such matters which will have a direct impact on administration and management of the University before deciding upon the same.</p> <p>(8) The Registrar shall be member Secretary to facilitate the process of consultation and conduct of Academic Council meetings under the provision of the Act.</p> <p>(d) RESEARCH COUNCIL: There shall be a 'Research Council'. The basic tenets of this Council shall be as depicted below.</p> <p>(1) The Research Council shall be the Principal Authority to organize and promote research and its dissemination in the University.</p> <p>(2) The decisions of the Research Council will be consistent with the overall academic agenda set by the Academic Council. In case the decisions of Research Council are not consistent with such overall academic agenda, the Academic Council will have the powers to review and modify such decisions.</p> <p>(3) The Research Council shall consist of the following members:</p> <p>(i) The Vice Chancellor or his Nominee - Chairperson</p> <p>(ii) The Pro Vice Chancellor (if appointed)- Member</p> <p>(iii) All Dean(s) and HoD (s) - Member(s)</p> <p>(iv) The Registrar - Secretary</p> <p>(v) Such other members as may be nominated by the Vice Chancellor - Members</p> <p>(4) The Research Council shall be constituted by the Vice Chancellor in accordance with the provisions of the Act: provided that, the Research Council shall be reconstituted once in every two years. provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, may reconstitute the Research Council before the expiry of its term.</p> <p>(5) The Research Council shall have all powers necessary to organize and promote research and its dissemination in the University.</p> <p>(6) The Research Council shall consult with the Board of Management on any such matters which will have a direct impact on</p>
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		<p>administration and management of the University before deciding upon the same. Further, the Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.</p> <p>(7) The Research Council shall consult with the Academic Council on any such matters which will have a direct impact on academics before deciding upon the same. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purpose of this clause.</p>
7	<p>OTHER AUTHORITIES</p>	<p>THE COURT The Court shall be constituted by the Sponsoring Body which shall consist of the following persons, namely ;</p> <ol style="list-style-type: none"> (1) The Chancellor -Chairman (2) The Vice-Chancellor - Vice-Chairman (3) Dean (Students' Welfare) (4) The Deans of Schools (5) Proctor (6) Legal Consultant (7) One Bihar legislative Assembly representative from SC/ST classes (8) One Bihar Legislative Assembly representative from OBC class. (9) One women representative (10) Four members from the Sponsoring Body (11) One employee representative of the university employees' association (12) One student from among the students of the University to be elected by the students. (13) Member(s) nominated by the State Government <p>MEETING OF THE COURT</p> <ol style="list-style-type: none"> (i) Annual meeting of the Court shall be held once a year on the date to be fixed by the Board of Management either in the month of August or September every year for such number of days as it is necessary. The meetings of the Court shall be presided over by the Chairman and in his absence, by the Vice-Chairman. (ii) At the annual meeting of the Court, a report on the working of the University during the previous year, together with budget and a statement of the receipts and expenditure, the balance-sheet as audited, and the financial estimates for the next year shall be presented. (iii) A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimates shall be sent to every member of the Court at least seven days before the date of the annual meeting. (iv) Special meeting of the Court may be convened by the Board of Management upon a requisition in writing signed by not less than

		<p>one third of the total number of members of the Court; only one special meeting in a year.</p> <p>(v) One third members of the Court shall form a quorum for a meeting of the Court.</p> <p>TERM OF THE OFFICE MEMBERS OF THE COURT</p> <p>(i) The term of office of members of the Court other than the ex-officio member, the members whose terms have not been specified under this Act, shall be three years from the date of their notification provided that a member elected, or nominated as a representative of anybody shall be deemed to have vacated office with effect from the date on which he ceases to be a member of the body which elected or nominated him/her.</p> <p>(ii) The Court shall have perpetual succession and any of its acts or proceedings shall not be invalid merely because of any vacancy or vacancies in its membership.</p> <p>POWER AND DUTIES OF THE COURT</p> <p>(i) Subject to the provisions of this Act and Statutes, the Court shall be the supreme governing body of the University, and shall exercise control over all the affairs and properties of the University, and shall exercise all such powers as are not otherwise specified by this Statute.</p> <p>(ii) In particular and without prejudice to the generality of the foregoing powers, the Court shall exercise the following powers and perform the following duties, namely ;</p> <ol style="list-style-type: none"> (1) making the Statutes (2) passing resolution after having considered the annual report, the annual account, the financial estimates and audit report on such accounts; (3) exercising the powers for the purpose of control in University schools (faculties), the viability of the academic standard and all other conditions which are likely to have adverse effect on the interests of students admitted to academic programmes. (4) instituting and conferring such certificates, degrees, titles, diplomas and other academic distinctions as may be prescribed by the Statutes; and (5) exercising such other powers and of performing such other duties as is conferred or imposed upon it by the Act or the Statutes. <p>(iii) For participating in the meeting of the Court, local members shall be entitled to conveyance allowance as applicable to State Government employees. Members coming from outside shall get Daily allowance in addition to Travelling</p>
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		<p>allowance as per State Government Rule.</p> <p>(iv) In addition to the fees, grants, donations, gifts and contributions received from UGC, State Government, and other Agencies, the University shall endeavour to augment its resources with the cooperation of corporate house etc. for meeting requirement of fund for Research & Development, construction work, and for awarding scholarships.</p> <p>(v) The State Government may consider providing Grant for development of the University and promotion of academic activities.</p> <p>(vi) Fund, if received from the State Government from time to time, shall be spent /disbursed with the approval of the Board of Management as per direction of the State Government.</p>
8	OTHER AUTHORITIES	<p>THE SCHOOLS UNDER FACULTIES:—</p> <p>(i) <i>School of Engineering & Technology</i> — This will include Information Technology, Nanotechnology, Biotechnology, Core branches of engineering and technology, Electronics, Instrumentation, Production, Steel Manufacture, Metallurgy, Mining, Aeronautical, Marine, Shipbuilding, Computer Science & Engineering, Renewable energy etc.</p> <p>(ii) <i>School of Commerce & Management Sciences</i> - This will include all streams connected with the commerce, management and administration of business or public undertakings.</p> <p>(iii) <i>School of Medicine & Health</i> —this will include Medicine, Health Technology, Public Health, Pharmacy, Optometry, Dental, Nursing and such other streams.</p> <p>(iv) <i>School of Education, Training & Research</i> -This will include educational training of different grades of intellectual and social instructions.</p> <p>(v) <i>School of Law & Legal Science.</i></p> <p>(vi) <i>School of Arts, Fine Arts and Culture.</i></p> <p>(vii) <i>School of Humanities</i></p> <p>(viii) <i>School of Science</i></p> <p>(ix) <i>School of Agriculture</i></p> <p>(x) <i>School of Library Science & Research</i></p> <p>(xi) <i>School of Journalism & Mass Communication</i></p> <p>(xii) <i>School of Paramedical Science & Research</i></p> <p>(xiii) <i>School of Dairy Science & Technology</i></p> <p>(xiv) <i>School of Vocational Studies & Skill Development</i></p> <p>(xv) <i>School of Physical Education & Research</i></p> <p>(xvi) And such other Schools encompassing all educational domains as may be declared by the Statute to be School of the University from time to time.</p>

9	<p style="text-align: center;">OTHER AUTHORITIES</p>	<p>THE BOARD OF STUDIES [BoS]</p> <p>(a) There shall be a Board of Studies for each and every subject or group of subjects as may be decided by the Dean of the school concerned and approved by the Vice-Chancellor.</p> <p>(b) Each Department shall have a Board of Studies for UG/PG studies.</p> <p>(c) The constitution of the Board of Studies and the term of office of its members shall be prescribed by the ordinances. The Head of the Department, three teachers from each category of Professors, Associate Professors, Assistant Professors of the subjects, Two expert having Two expert having experience in Industry/Academia/Research Organization(s) will constitute the BoS with the approval of the Vice-Chancellor. The Vice-Chancellor shall nominate the Chairman of the BoS..</p> <p>(d) The term of the nominated members shall be three years.</p> <p>POWER AND FUNCTIONS OF THE BOARD OF STUDIES:—</p> <p>(1) The Board of Studies shall have the following powers and duties, namely:</p> <p>(i) to prepare syllabus for various courses of studies and design online courses of studies, wherever feasible;</p> <p>(ii) to recommend books, including textbooks, supplementary reading, reference books and other material for such courses of Graduate and Postgraduate studies;</p> <p>(iii) to prepare requirements in respect of teaching of the subject at various courses including teachers' qualifications and infrastructure, such as library, laboratory, equipment, consumables etc. for consideration of Academic Council and Board of Management;</p> <p>(vi) to make recommendations to the Academic Council regarding the norms of recognition of postgraduate teachers;</p> <p>(v) to make recommendations to the Academic Council regarding the conduct of courses in University;</p> <p>(vi) to recommend names of suitable persons for inclusion in the panels for appointment of paper-setters, examiners and moderators at the University examinations in the subject;</p> <p>(vii) to suggest organization of orientation and refresher courses in the subject.</p> <p>(2) Every decision of the Board of Studies shall be placed before the Dean of concerned Faculty for approval and make further recommendations to the Academic Council, wherever necessary.</p>
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		<p>however shall be of the vice-chancellor in the above matter.</p> <p>(c) The Examination Board shall submit to the Vice-Chancellor panel of names for appointment of question setters and examiners and the Vice-Chancellor shall make appointment from the panel.</p> <p>(d) The Vice-Chancellor shall be competent to order for re-evaluation of the answer books if he is satisfied that the evaluation of the answer book has not been fairly done or evaluation has been done in violation of the provisions of the Statute Regulations, Ordinance,</p> <p>(e) or Rules.</p>
10	<p style="text-align: center;">Other Authorities</p>	<p>THE FINANCE COMMITTEE</p> <p>(1) The Finance Committee shall be the Principal Financial Authority of the University. It shall deal with all matters pertaining to the finance and property of the University. The Finance Committee shall work under the overall supervision of the Board of Management. All reports/budgets/accounts prepared by the Finance Committee shall be subject to the review and approval of the Board of Management</p> <p>(2) The Finance Committee shall consist of the following members:—</p> <p>(i) The Chancellor or his/her Nominee-Chairperson</p> <p>(ii) Vice-Chancellor or his/her Nominee-Member</p> <p>(iii) The Registrar-Member</p> <p>(iv) The Finance Officer-Secretary</p> <p>(v) One nominee of the Sponsoring Body-Member</p> <p>(vi) Such other members as may be appointed by the Vice Chancellor-Members.</p> <p>(3) The Finance Committee shall be constituted by the Vice Chancellor in accordance with the provisions of the Act: provided that, the Finance Committee shall be reconstituted once in every two years. provided further that, the Vice Chancellor may, under extenuating circumstances, if he deems fit, reconstitute the Finance Committee before the expiry of its term.</p> <p>(4) The Finance Officer shall be the Member-Secretary of the Finance Committee.</p> <p>(5) The Finance Committee shall have all powers necessary to carry out the functions of being the Principal Financial Body of the University.</p> <p>(6) The Finance Committee shall be responsible for the preparation of the financial policies, annual budget proposed for the University; and the preparation of annual financial reports, balance sheets, to procure audit and other reports. The</p>

		<p>Finance Committee shall place the aforesaid before the Board of Management for approval.</p> <p>(7) Five members of the Finance Committee shall form a quorum for a meeting of the Finance committee.</p> <p>(8) All the members of the Finance Committee, other than ex-officio members, shall hold office for a term of two years.</p> <p>(9) A member of the Finance committee shall have the right to record a minute of dissent if he/she does not agree with any decision of the Finance Committee.</p> <p>(10) The Finance Committee shall advise the university on any question affecting its finance.</p> <p>(11) The Finance Committee shall have power to scrutinise the estimates of the departments.</p> <p>(12) The Finance Committee shall meet at least thrice every year to examine the accounts and to scrutinise proposals of expenditure.</p> <p>(13) All proposals relating to creation of Posts, and those items which have not been included in the Budget, shall be examined by the Finance Committee before they are considered by the Board of Management.</p> <p>(14) The Finance Committee shall recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the university (which in the case of productive works, may include the procurement of loans).</p>
11	Other Authorities	<p>SELECTION COMMITTEE</p> <p>(1) There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the posts of professor, Associate professor, Assistant professor, Librarian and officers of the university. The Selection Committee shall also decide cases relating to the seniority promotion and establishment matters of the teachers and officers of the university under the provisions contained in the Statutes.</p> <p>(2) The Selection Committee for appointment to the posts specified in column 1 of the table below shall consist of the Vice-Chancellor as chairman of the committee, one nominee of the chancellor and one member, having academic interest, to be nominated by the Sponsoring Body and such other members specified in the corresponding entry in column 2 of the said Table. The qualification for appointment to the posts shall be such as prescribed by the University Grants Commission/AICTE.</p> <p>(3) The appointment of officers other than the [Dean (Students' welfare), Proctor] shall be made on</p>

		<p>the recommendation of the Selection Committee constituted for the purpose and the officers shall be a whole time salaried officer of the University.</p> <p>The appointment of Dean (Students Welfare), Proctor shall be made by the Vice-Chancellor for a period of two years from amongst the Professors / Associate Professors under the University.</p> <p>provided that if the Vice-Chancellor, for administrative reasons or the other thinks it otherwise, he may revert the Dean (SW)/Proctor to their original posts and appoint another person on the post for the unexpired period. The duties, powers and functions of the officers shall be prescribed by the Statutes.</p> <p>(4) The meeting of the Selection Committee shall be fixed after prior consultation with, and subject to the convenience of Chancellor's nominee, the State Government nominee and the experts nominated by the Board of Management:</p> <p>provided that the Proceedings of the Selection committee shall not be valid unless;</p> <p>(i) where the number of Chancellor's nominee and the persons nominated by the Board of Management is five in all, at least four of the them shall attend the meeting and</p> <p>(ii) where the number of Chancellor's nominee and the persons nominated by the Board of Management is four in all at least three of them shall attend the meeting.</p> <p>(iii) The Vice-Chancellor, or in his absence the person delegated by him, shall preside at the meeting of the selection committee.</p> <p>(5) The procedure to be followed by the selection committee shall be laid down in the ordinances.</p> <p>(6) If the Executive council is unable to accept the recommendations made by the Selection Committee, it shall record its reasons and submit the case to the Chancellor for final orders.</p> <p>(7) If the Vice-Chancellor is satisfied that in the interests of work it is necessary to fill any vacancy, the appointment may be made on a purely temporary basis subject to maximum period of six months.</p> <p>(8) No teacher or officer appointed against temporary vacancy by the Vice-Chancellor shall continue beyond six months unless his appointment is approved by the Executive Committee.</p>
		<p>(i) Professor—</p> <p>(1) The Dean of the School.</p> <p>(2) The Head of the Department, concerned if he is a professor.</p> <p>(3) Three persons of the concerned subject not below</p>

		<p>the rank of University Professor not in active service of the University to be nominated by the Vice-Chancellor out of a panel of names recommended by the Vice-Chancellor and HOD of the subject concerned with the approval of the Chancellor for their special knowledge of or interest in the subject with which the appointment of Professor concerned.</p> <p>(ii) Associate Professor / Assistant Professor—</p> <ol style="list-style-type: none"> (1) The Head of the Department of the concerned subject. (2) One Professor of the subject nominated by the Vice-Chancellor. (3) Two persons not in active service of the university, nominated out of a Panel of names recommended by the Vice-Chancellor with the approval of the Chancellor. <p>provided that in the case of appointment of Asstt. Professor if teacher in the concerned subject of the rank of Professor of this University or any other University is not available, other teacher not below the rank of Associate Professor may be appointed.</p> <p>(iii) Officer of the University other than the—</p> <ol style="list-style-type: none"> (1) Two members of the Executive council nominated by the Vice-Chancellor. <p>Librarian—</p> <ol style="list-style-type: none"> (2) One person not in active service of the university nominated by the Board of Management. <p>(iv) Librarian—</p> <ol style="list-style-type: none"> (1) Two Persons not in active service of the university who have special knowledge of the subject of the Library science or Library Administration nominated by the Board of Management. (2) One person not in active service of the university nominated by the Vice-Chancellor. <p>SPECIAL MODE OF APPOINTMENT—</p> <ol style="list-style-type: none"> (1) Notwith standing anything contained in Statutes, the Board of Management may invite a person of high academic distinction and professional attainments to accept a post of Professor or Associate professor or any of the equivalent academic post in the University on such terms and conditions as it deems fit and on the person agreeing to do so and appoint him to the post; (2) The Board of Management may appoint a teacher or any academic staff serving in other University or organisation for undertaking any joint venture project in accordance with the manner prescribed by the Ordinance / Statutes. (3) Subject to the provisions contained in in sub-sections of the Act (vide infra), the Vice-
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		<p>Chancellor in case of necessity may appoint some person(s) having experience and proficiency in administrative, legal, academic, and financial work as officer on special duty (OSD) for a period of six months for providing required support services, which with the approval of the Board of Management may be extended for further six months. It shall not be necessary in such cases to advertise the post or for the person concerned to apply for the post. The emoluments payable to the OSD shall be such as approved by the Governing Body:</p> <p>Provided that the BoG may also create supernumerary posts for a specified period for appointment of such persons;</p> <p>Provided further the number of Supernumerary posts so created shall not exceed five percent of the total posts in the University.</p> <p>BOARD OF PLANNING</p> <p>The Board of Planning shall consist of the following members, namely;</p> <ul style="list-style-type: none"> (i) The Vice-Chancellor - Chairman (ii) One person to be nominated by the Court - Member (iii) Three persons to be nominated by the Board of Management, out of whom at least one shall be a members of the Board of Management – Member(s) (iv) One person to be nominated by the Sponsoring Body - Member (v) One person to be nominated by the Chancellor - Member <ul style="list-style-type: none"> (b) Five members of the Board of Planning shall form a quorum for a meeting of the Board of Planning. (c) All members of the Board of Planning, other than ex officio members, shall hold office for a term of three years. (d) The Board of Planning shall meet at least twice every year for the purpose of preparing plan and programme for development and improvements of the university and its courses of study, for reviewing and evaluating the progress achieved in such plan and programme, testing and evolving new methods of teaching, and for consultation and exchange of information with similar organization, other universities and research institutes for these purposes. (e) The Registrar shall act as secretary to the Committee.
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12	DIS QUALIFICATION FOR MEMBERS HIP OF AN AUTHORITY OR BODY	<p>A person shall be disqualified for being a member of any of the authorities or bodies of the university, if he/she-</p> <ul style="list-style-type: none"> (a) is of unsound mind and stands so declared by a competent court; (b) has an un-discharged insolvent; (c) has been convicted of any offence involving moral turpitude; (d) is conducting or engaging himself in private coaching classes; or (e) has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere.
13	NON- VALIDATION OF THE PROCEEDINGS OF ANY AUTHORITY OR BODY	<p>No act or proceeding of any authority or body of the University shall be invalid merely by reason of any vacancy or defect in the constitution thereof.</p>
14	FILLING UP OF EMERGENT VACANCIES	<p>Any vacancies occurred in the membership of any authority or body of the University due to death, resignation or removal of a member or due to change in capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member provided that the person appointed or nominated as a member of an authority or body of the University on an emergent vacancy, shall remain member of such authority or body for only the remaining period of the member, in whose place he is appointed or nominated.</p>
15	COMMITTEES CONSTITUTION OF THE STANDING COMMITTEES AND/OR AD-HOC COMMITTEES ADVISORY COMMITTEES	<ul style="list-style-type: none"> (1) The BoG and/or BoM may, at the appropriate time, by a resolution in a duly conducted meeting, and/or in accordance with the directions of the Chancellor (or Vice Chancellor), appoint ‘Standing Committee (s)’ or ‘Ad-hoc committee (s)’, and/or enquiry committees by defining – <ul style="list-style-type: none"> (a) The purpose of appointment. (b) The constitution (c) The tenure of the committee. (d) The financial budget. (e) The procedure to be adopted. (f) The rights and obligations of the committee. (g) The remuneration payable to the Committee. (h) The facilities to be acquired and other matters relevant or incidental to complete the purpose for which it is appointed. (2) The committee (s) so appointed shall exercise their powers and functions within the delegated authority. (3) The committee (s) shall be automatically dissolved

		<p>on completion of their tenure or after completion of the tasks assigned to them by the authority appointing them, unless extension in the tenure is granted by the said authority.</p> <p>ADVISORY COMMITTEES:</p> <p>(1) The BoM may, with the concurrence of the Chancellor, appoint an Advisory Committee consisting of five members for the purpose of providing advice to the BoM in matters relating to the conduct of various affairs of the University.</p> <p>(2) The BoM may direct the Academic Council, Finance Committee and/or any other committee set up under the Act or the Statutes, to appoint and/or follow the recommendations of the Advisory Board.</p> <p>(3) The BoM may define the functions, and powers while establishing such committees.</p>
16	APPOINTMENT TERMS AND CONDITIONS OF SERVICE OF ALL THE EMPLOYEES OF THE UNIVERSITY	<p>(1) The BoM shall formulate the terms and conditions of appointment and service of faculty members, officers and all the other employees together with the General Service Rules accorded by the Sponsoring body in tune with the norms set forth by the regulatory bodies and of the State Government.</p> <p>(2) The Registrar shall issue the appointment letters to faculty members, officers and employees in accordance with the policies and procedures as formulated by the BoM.</p>
17	PROCEDURE FOR ARBITRATION IN CASE OF DISPUTES BETWEEN THE STUDENTS AND THE UNIVERSITY, BETWEEN THE EMPLOYEES AND THE UNIVERSITY.	<p>(1) In case of any dispute, difference, claim in connection with any matter related to the University, the same may be referred to a sole arbitrator to be appointed by the Chancellor with concurrence of the other party.</p> <p>(2) The Arbitrator shall be a person having knowledge of law or long standing experience in administration, not connected with the University and his decision shall be final and binding on both the parties.</p> <p>(3) No person shall have a right to take any matter to a civil court or any other Tribunal without first resorting to arbitration.</p> <p>(4) The matter regarding suspension, reduction in rank, removal, dismissal or otherwise termination of employees shall be governed by the General Service Rules of the University.</p> <p>(5) All legal disputes shall have to be settled in the local Nalanda Court as per the law of the land.</p>
18	CONVOCAATION	<p>(1) Convocation for conferring Degrees, Diplomas and Certificates shall be held on the dates to be fixed by the Vice-Chancellor in consultation with the Visitor. At such Convocation, Dean of each Faculty or in his absence, a person, nominated by the Vice-Chancellor, as the case may be, shall present the persons who</p>

		<p>have sought admission to the respective Degrees, Diplomas, or Certificates.</p> <p>(2) In a meeting preceding to Convocation, the Academic Council shall recommend the names of Degrees, Diplomas and Certificates to be conferred in the Convocation to the Board of Management.</p> <p>(3) The Board of Management shall consider the question of giving assent to confer Degrees, Diplomas and Certificates and to pass the grace at the Convocation upon persons duly qualified, and in accordance with such assent of the Board of Management, the grace shall be passed at the Convocation</p> <p>(4) The Convocation for the award of the Degrees, Diplomas and other Distinction of the University shall normally be held annually.</p> <p>(5) The Academic Council shall frame Regulations relating to the format of the Degree, Diploma and Certificates, Citations and other documents, their text and procedure for holding Convocation</p>
19	CONFERMENT OF HONRARY DEGREES	<p>(1) The Governing Body, on the recommendation of the Academic Council, may consider and decide upon the conferment of an honorary degree or other academic distinction on any persons without requiring him to undergo any test or examination, on the ground solely that he/she, by reason of his eminent position, attainments and public service, is fit and a proper person to receive such degree or other academic distinction and such recommendation shall be deemed to have been duly passed, if supported by a majority of not less than two-thirds of the members present at the meeting of the Governing Body, and not less than one-half of its total membership.</p> <p>(2) The Governing Body shall not entertain or consider any proposal in that behalf without the Board of Management having obtained previous approval of the Chancellor.</p> <p>(3) Honorary degrees shall be conferred only at convocation, and may be collected in person or in absentia.</p> <p>(4) The presentation at the Convocation of person on whom honorary degrees are to be conferred shall be made by the Vice- Chancellor or in his absence, by a member of the Governing Body, nominated by the Chancellor.</p> <p>(5) The certificate of an honorary degree shall be signed by the Chancellor.</p> <p>(6) The following shall be the degrees to be conferred as Honorary Degrees;</p> <p>(i) Doctor of Literature, D.Litt.;</p> <p>(ii) Doctor of Science, D.Sc.</p>

20	<p style="text-align: center;">POLICY OF ADMISSIONS INCLUDING REGULATION OF RESERVATION OF SEATS</p>	<ol style="list-style-type: none"> 1. Admission in the University shall be made strictly on the basis of merit: Provided that for the purpose of filling minority quota in the University, zone of consideration for determination of merit shall be limited only to the students belonging to the minority community. 2. Merit for admission in the University may be determined either on the basis of marks or grade obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks or grade obtained in the entrance test conducted at the State level either by association of the Universities conducting similar courses or by the University. Provided that admission in professional and technical courses shall be made only through entrance test. 3. Seats for admission in the University of the students belonging to Scheduled Castes, Scheduled tribes and other backward classes and women and handicapped students shall be reserved as per the policy of the State Government. 4. The provision regarding number of seats in different courses/streams as per the Act is to be laid down in the University Rules & Regulations on the recommendation of the Academic Council.
21	<p style="text-align: center;">ANNUAL REPORT</p>	<ol style="list-style-type: none"> (1) The annual report of the University shall be prepared by the Board of Management which shall include among other matters, the steps taken by the University towards the fulfillment of its objects and shall be approved by the Governing Body and copy of the same shall be submitted to the sponsoring body. (2) Copies of the annual report prepared under subsection (1) above, shall also be presented to the Visitor and the State Government. <p style="text-align: center;">ANNUAL ACCOUNTS & AUDIT REPORT</p> <ol style="list-style-type: none"> (1) The annual accounts including balance sheet of the University shall be prepared under the directions of the Board of Management and the annual accounts shall be audited at least once in every year by the auditors appointed by the University (BoG) for this purpose. (2) A copy of the annual accounts with the audit report shall be submitted to the Governing Body. (3) A copy of the annual accounts and audit report along with the observations of the Governing Body shall be submitted to the Sponsoring Body. (4) Copies of annual accounts and balance sheet

		prepared under sub section (1) above shall also be presented to the Visitor and the State Government. The advice of the Government or the Visitor, if any, arising out of the accounts and audit report of the University shall be placed before the Governing Body. The Governing Body shall issue such directions, as it may deem fit and compliance shall be reported to the Visitor or the Government, as the case may be.
22	DIS SOLUTION OF THE UNIVERSITY	The sponsoring body may dissolve the University in consultation with the State Government on a reasonable ground by giving a notice to the effect in the prescribed manner to the Government, the employees and the students of the University at least one year in advance: provided that dissolution of the University shall have effect only after the last batches of students of the regular courses have completed their courses and they have been awarded degrees, diplomas or awards, as the case may be.
23	POWER TO AMEND STATUTES	The Board of Governors shall make, amend, alter and modify the first statutes as required for the administration of the University.
24	CREATION / ABOLITION OF POSTS	As and when need arises, the BoM /BoG shall discuss on creation /abolition of posts for the smooth functioning of the University, subject to the provisions under the Act, Statutes and Rules.

By order of the Governor of Bihar,
MANOJ KUMAR,
Additional Secretary.

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**PUBLISHED AND PRINTED BY THE SUPERINTENDENT,
 BIHAR SECRETARIAT PRESS, PATNA.
 Bihar Gazette (Extra) 900—571+10—Egazette
 Website: <http://egazette.bih.nic.in>**