



EXAMINATION: EVALUATION AND ASSESSMENT

K.K. University designed the Examination & Evaluation Policy in such a manner that it will assess and improve the quality of student learning.

We believe that Examination & Evaluation Policy is an integral part of learning process during the progression of course. A variety of assessment methods will be used in the examination and evaluation process for student enrolled for UG and PG.

Semester Based System

K.K. University decided to adopt semester based system. This is well accepted model in higher education domain and it promotes learning. Semester system promotes continuous learning and inculcates regular studying habits among the students. The students get an opportunity to learn more using the continuous learning method. The students do not keep the things for last one month and would learn throughout the semester. The teacher could be more focused as the number of classes is limited and they have to deliver best in the given time. They get newer challenges and have to be innovative. Semester system is adopted by most of the institutes of higher education. The advantages of this system are well established and it is proven that the amount of learning is much more than regular annual system.

Technology Aided Examination Method

K.K. University plans to conduct 'Digital Examination' using state-of-the-art technology. The students will be giving their examination using computers and the university will grade the students based on their performance. This will help the university in declaring results immediately after the examination is over. The students will come to know about their performance immediately and could improve their performance in other examinations based on the feedback they receive.

Choice Based Credit System

The students will be given variety of choices to earn credit to pass the subject. The student could excel in term-end examination to earn pass grade or participate in subject specific events/activities to earn credits or even publish a paper to earn required credit to pass the subject. The students will be allowed to select the subjects he/she wants to study during the course of studies.


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Modern Examination Approach

Participation in tutorials, assignments, debates, quizzes, presentations, case-studies, projects, practical test, viva-voice and many more modern tools will also be used. Each method which is proposed has specific learning purpose. For example, debates help the students not only to present their opinion, stand for their opinion but also prepare them to listen to what others are saying. Tutorials will be essential part of the teaching methodology. Tutorials help the students to ask questions which they could not in the classrooms.

Multiple Choice Questions

This is a powerful tool which is used by the higher education institutes to measure the performance of the students. This method ensures objectivity in assessing the students as the answers are standard and could easily be quantified. The checking process could easily be automatized giving more time to the faculty members. The students' learning quotient could easily be assessed using this methodology. This method promotes learning and discourages 'Rot Learning'.

Surprise Test

This is another effective tool which is used by many educational institutes to promote continuous learning. Surprise tests will actually measure the actual learning of the students. Teacher will be taking regular surprise tests and the scores of these tests will be incorporated in the final assessment.

Take Home Tests

The students will be given the assignments which they could take home, study for the same, prepare for the assignment, write the assignment and submit it for assessment. This method promotes self-learning among the students. There are varieties of learning tools available to the students now-a-days including online support. The University wants that the students should learn more and their learning should be assessed and not their cramming power.

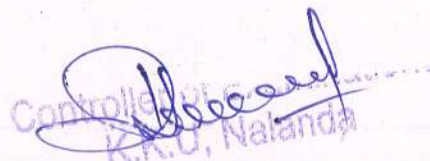
Continuous Assessment

The students will be assessed on continuous basis by the subject teachers based on their attendance, participation in tutorials, assignments, presentations, viva-voice and other activities.

EVALUATION SCHEME

Theory: The evaluation of the theory paper would be based on Internal and External Assessments. Internal Assessment would consist of 30% of the marks (30 marks) and external assessment (in form of End Semester Exam) would consist of remaining 70% marks (70 marks).

Practical: The evaluation of the practical paper would be based on Internal and External Assessments. Internal Assessment would consist of 30% of the marks (30 marks) and external assessment (in form of End Semester Exam) would consist of remaining 70% marks (70 marks). There will be no Mid -Semester exam for Practical.


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Examination Schema: for Subjects without Practical

Area of Assessment	Marking	Maximum Marks
Mid-Term/Class Test/Surprise Test/Teacher Assessment	3 test will be conducted. Average of best two marks will be considered. Each test will carry 20 marks.	20
Marks Obtained in various Test, Assignment, Presentation, Quiz, Tutorial	Average Marks Obtained	5
Attendance	As per attendance criteria	5
TOTAL	30	

The distribution of External Assessment Marks shall be as follows:

Area of Assessment	Marking	Maximum Marks
End Semester Examinations	Marks obtained in Theory Examinations	70
TOTAL	70	

Examination Schema: For Subjects with Practical:

Internal Assessment will carry 30 marks and External Assessment (End Semester Examinations) will carry 70 marks.

The distribution of Internal Assessment Marks is as follows:

Area of Assessment	Marking	Maximum Marks
Marks obtained in various Tutorials, Practical, Practical File, Class Tests, Assignments, Quizzes, Presentations, practical file, viva etc.	Average of marks obtained	25
Attendance	75 % +: 5 Marks	5
TOTAL	30	

The distribution of External Assessment marks shall be as follows:


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Area of Assessment	Marking	Maximum Marks
End Semester Examinations	Practical File	20
	Practical Performed/Written	30
	Viva-Voce	20
TOTAL	70	

PASSING CRITERIA (Session 2021-2022 onwards)

- Student have to score 40 % of Internal Assessment (12 marks) and 40 % of External Assessment (28 marks) to pass that subject.
- If any student is fail in any component (Internal or External) treated as fail in that particular subjects.

GRACE MARKS

Grace marks will be given as per University Rules and Regulation.

PROMOTION CRITERIA FROM ONE ACADEMIC YEAR TO NEXT YEAR

A student is eligible for promotion to next year, irrespective of the number of subject he/she is fail/having backlog, if he/she meets the below mentioned minimum CGPA criteria (by combining odd and even semester).

- For First Year Students Required CGPA for UG Courses is 4.0 & for Post Graduate Courses required CGPA is 4.5.
 - For Second Year Students Required CGPA for UG Courses is 4.5 & for Post Graduate Courses required CGPA is 5.0.
- Meaning:** If for a UG Student, if CGPA is 4 or more than 4 in First Year having any number of backlogs, he/she shall be promoted in next Year.
- That it is his/her choice to clear his/her backlog in summer semester or with End Semester Examination as per ODD backlog in Odd Semester and Even backlog in Even Semester.
 - If student CGPA is less than 4 having any number of backlogs in First Year and CGPA less than 4.5 in second Year, he/she must be appeared in Summer Break Examination to clear the backlog papers.
 - For Promotion to 3rd Year, a student must clear all his/her backlog of first year to be eligible for promotion to 3rd Year.
 - For Promotion to 4th Year, a student must clear all his/her backlog of Second year to be eligible for promotion to 4th Year.
 - For Promotion to 5th Year, a student must clear all his/her backlog of 3rd Year to be eligible for promotion to 5th Year (In case of Integrated Courses).
 - Student cannot carry internal backlog to next year, he/she must clear his/her internal backlog before commencement of next year session. (In this case student must clear his/her backlog in summer semester for theory paper as well for practical paper).

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GRADING SYSTEM (SESSION 2021-2022 onwards)

The level of students' academic performance as an aggregate of Continuous Internal Assessment and End Semester Examinations; shall be reflected by Letter Grades on a Ten Point Scale according to connotations as per the following table:

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

Conversion of Numerical Marks into Letter Grades

Letter Grade	Grade Point	Marks
O (Outstanding)	10	90 and above
A+(Excellent)	9	80 - 89
A (Very Good)	8	70 - 79
B+ (Good)	7	60 - 69
B (Above Average)	6	50 - 59
C (Average)	5	45 - 49
P (Pass)	4	40 - 44
F (Fail)	0	Below 40
Ab (Absent)	0	-----

COMPUTATION OF SGPA, CGPA AND AGPA

To compute the Semester Grade Point Average (SGPA), Cumulative Grade Point Average (CGPA) and Annual Grade Point Average (AGPA), the following procedure shall be followed:

The SGPA is the ratio of sum of the products of number of Credits and Grade Point scored by a student in each of the Courses taken by a student; and the sum of the number of Credits of all the Courses taken by him/ her, i.e

$$\text{SGPA (Si)} = \Sigma (C_i \times G_i) / \Sigma C_i$$

Where C_i is the number of Credits of the i th Course and G_i is the Grade Point scored by the student in the i th Course.

The CGPA is also calculated in the same manner considering all courses taken by a student over all semesters of a programme, i.e

$$\text{CGPA} = \Sigma (C_i \times S_i) / \Sigma C_i$$

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Where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

ILLUSTRATION OF COMPUTATION OF SGPA, CGPA AND AGPA

Illustration of SGPA

Course	Credit	Grade Letter	Grade Point	Credit Point (Credit x Grade)
Course 1	3	A	8	$3 \times 8 = 24$
Course 2	4	B+	7	$4 \times 7 = 28$
Course 3	3	B	6	$3 \times 6 = 18$
Course 4	3	O	10	$3 \times 10 = 30$
Course 5	3	C	5	$3 \times 5 = 15$
Course 6	4	B	6	$4 \times 6 = 24$
	20			139

Illustration of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit : 20 SGPA : 6.9	Credit : 22 SGPA : 7.8	Credit : 25 SGPA : 5.6	Credit : 26 SGPA : 6.0	Credit : 26 SGPA : 6.3	Credit : 25 SGPA : 8.0

$$\text{Thus, CGPA} = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{20+22+25+26+26+25} = 6.7$$

DIVISION CRITERIA (Session 2021-2022 onwards)

A student who fulfils the above-mentioned Clause No. 16 shall be awarded Division as per criteria given below:

CGPA

9 and above
8.0 But less than 9.0
6.5 But less than 8
5.5 But less than 6.5

EQUIVALENT DIVISION

First Division with Certificate of Merit
First Division with Distinction
First Division
Second Division

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Dr. [Signature]